



A full service provider of  
Pennsylvania Uniform Construction Code (UCC) services.

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*Uniform Construction Code*

# Application Package ALTERATIONS – LEVEL 1 PERMIT

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Please submit this application package and all required documents to your local Light-Heigel office.

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## **QUESTIONS?**

**Contact your local Light-Heigel office.**

**E-mail: [Permits@light-heigel.com](mailto:Permits@light-heigel.com)**

**Additional Information available at our web site:**

**[www.light-heigel.com](http://www.light-heigel.com)**

# ALTERATIONS – LEVEL 1 PERMIT: Application Requirements

Alterations (renovations) that meet the scope of Section 303 of the *International Existing Building Code 2006* (ALTERATION – LEVEL1) and that will be made to a legally occupied building should follow this simplified application process:

1. **Submit one (1) copy of the APPLICATION FOR ALTERATIONS-LEVEL 1 PERMIT.**
2. **Submit payment of the amount calculated below** via check or money order made payable to Light-Heigel & Associates.

Be sure to accurately detail all of the work to be done under the building permit.

**If you are seeking a Level-1 permit for a roof replacement and the work will include replacement of some or all of the sheathing, the type and thickness of the existing and replacement material must be specified in your description.**

After reviewing this information, we will either issue a UCC Building Permit or contact you regarding work that appears to fall outside the scope of Alterations – Level 1. If a permit is issued, we will also inform you of inspections that must be passed, before a certificate of occupancy can be issued.

<b>Base Permit Fee</b>	\$ <u>200.00</u>
Municipal Administration Fee (Contact your Municipality for the fee amount)	\$ _____
State Fee	\$ <u>4.00</u>
<b>TOTAL ALTERATIONS – LEVEL 1 PERMIT FEE</b>	\$ _____

Uniform Construction Code (UCC)  
**APPLICATION FOR ALTERATIONS – LEVEL 1 PERMIT**

<b>Applicant Information</b>	Applicant Name: _____ <hr/> Street Number and Name: _____ <hr/> City: _____ Zip Code: _____ <hr/> Political Subdivision: _____ County: _____ <hr/> Daytime Phone Number: _____
<b>Site Information</b>	Facility Name (e.g., university, mall, company, institution): _____ <hr/> Building/Tenant Name (or Building Number): _____ <hr/> Street Number and Name: _____ <hr/> City: _____ Zip Code: _____ <hr/> Political Subdivision: _____ County: _____ <hr/> Previous L&I File Number(s): _____ <hr/>
<b>Fees</b>	Estimated Construction Cost: \$ _____
<b>Project Data</b>	Describe the proposed alterations in sufficient detail to confirm that the work meets the scope requirement found in Chapter 3 of the <i>International Existing Building Code</i> . Carry over this description to an additional sheet of paper, if necessary, and attach the sheet to this application.