SNYDERTOWN TOWNSHIP

UCC BUILDING PERMIT APPLICATION

COMPLETENESS CHECKLIST

The individual completing the application should use the checklist below to assure that all items are included in the application package. The Building Codes Officer will confirm that the required items have been included within 5 days of receipt.

- ☐ Completed Application with applicant's name, signature and date

- ☐ Project plans and specifications, (including plot plan) with all required information to verify code compliance

- ☐ Engineer's Seal on drawings (required for most commercial work and special residential situations)

- ☐ Zoning Permit from Zoning Officer
  Contact: Ron Swank at 570-672-9564

- ☐ Completed Worker's Compensation Insurance Coverage Form

- ☐ Completed Fee Schedule Worksheet

- ☐ $5.00 Municipal fee added to Fee Schedule Worksheet

- ☐ Total Permit Fee enclosed (made payable to Light-Heigel & Associates, Inc.)

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Completeness Signature of Building Code Official

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Date Submittal Determined Complete

6Aug04