TREMONT TOWNSHIP – SCHUYLKILL COUNTY

UCC BUILDING PERMIT APPLICATION

COMPLETENESS CHECKLIST

The individual completing the application should use the checklist below to assure that all items are included in the application package. The Building Codes Officer will confirm that the required items have been included within 5 days of receipt.

☐ Completed Application with applicant's name, signature and date

☐ Project plans and specifications, (including plot plan) with all required information to verify code compliance **

☐ Engineer's Seal on drawings (required for most commercial work and only in residential situations when using non-standard materials or construction techniques)

☐ On-Lot Sewage Permit from Sewage Enforcement Officer

☐ Letter of intent to serve the project from the public water supplier (if applicable)

☐ Municipal Driveway Permit (for access to township roads)
    OR
  PennDOT Highway Occupancy Permit (for access to state or federal roads)

☐ Completed Worker's Compensation Insurance Coverage Form

☐ Tax Parcel ID number (on application)

☐ Completed Fee Schedule Worksheet

☐ Total Permit Fee enclosed (made payable to Light-Heigel & Associates, Inc.)